|  |  |  |
| --- | --- | --- |
| **SUPPORTING DOCUMENTS**  **Computer Professionals, Inc.** | **Document Code :** FO-TR-IT-08 | |
| **Section:** 12.0 Customer Training  18.0 Employee Competence Development | **Issue No. :** 1 | **Revision No.:** 1 |
| **Title** : ISAC Final Presentation Grading Sheet | **Effective Date:**  17 April 2013 | |

**Note:** *Print this page only when adding / amending / deleting a document. If using this document as a record, this Revision History page can be omitted.*

**REVISION HISTORY**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Issue no | Revision no | Date | Description of Changes | Reason for Revision | Revised by |
| 1 | 1 | 17 Apr 13 | - Add revision history page | - Recommendation from Stage 2 audit | CMRojas |
| 1 | 2 | 26 Jan 16 | -Updated CPI Logo | -Based on ISO Review | DRFortea |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

TM-BR-MG- 11 Rev00, 05302012



**INFORMATION SYSTEMS ANALYSIS COURSE**

**FINAL CASE PRESENTATION**

|  |  |
| --- | --- |
| **Panelist:** |  |

|  |  |
| --- | --- |
| **Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Analysis Skills (50%) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Presentation Skills (30%) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Preparedness (20%) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Total: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Comments:** |
| **Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Analysis Skills (50%) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Presentation Skills (30%) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Preparedness (20%) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Total: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Comments:** |
| **Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Analysis Skills (50%) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Presentation Skills (30%) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Preparedness (20%) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Total: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Comments:** |
| **Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Analysis Skills (50%) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Presentation Skills (30%) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Preparedness (20%) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Total: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Comments:** |

**Factors to consider for each criterion:**

**ANALYSIS SKILLS (50%)**

* Ability to conceptualize or organize ideas
* Ability to take a generalized perspective
* Ability to understand , localize and isolate the problem of effective solution
* Ability to concoct solutions to the problem
* Ability to inter-relate pertinent issues and processes
* Familiarity with business processes
* Familiarity with system development concepts

**PRESENTATION AND COMMUNICATION SKILLS (30%)**

* Ability to convey ideas clearly
* Conciseness and precision in expression
* Assertive
* Open-mindedness
* Composure and ease in facing people
* Ability to sustain listener’s interest
* Constant eye contact with audience, well-modulated voice

**PREPAREDNESS (Preparation Stage) (20%)**

* Presentation aids used, and preparation for these
* Completeness of required documentation

|  |
| --- |
| Computation of Final Grade:   * Final Case (average of evaluation of panellist 60% * Exercises (average of group and individual exercises 40% |